

**UNDERGROUND CONFERENCE**  
Organized by Grey Matters  
On 12-13th December 2012

**1. PLEASE COMPLETE THIS FORM (USING A BLACK PEN - FOR MULTIPLE BOOKINGS, PLEASE COPY THIS FORM).**

Mr./Mrs./Ms.: ..... Family Name: .....  
 Given Name: ..... Nationality: .....  
 Company: ..... Position: .....  
 Address: .....  
 City: ..... P. O. Box: .....  
 Telephone: ..... Fax / E-Mail: .....

**2. PLEASE RESERVE THE FOLLOWING: (PLEASE TICK BOX FOR YOUR PREFERRED OPTIONS).**

Check-In Date: ..... Check-out Date: .....

**NEXUS CONFERENCE rate :**

<input type="checkbox"/> Classic Room King	<input type="checkbox"/> Single QAR 775.00	<input type="checkbox"/> Double	<input type="checkbox"/> Non - Smoking	<input type="checkbox"/> Smoking
<input type="checkbox"/> Classic Room Twin	<input type="checkbox"/> Single QAR 825.00	<input type="checkbox"/> Double	<input type="checkbox"/> Non - Smoking	<input type="checkbox"/> Smoking
<input type="checkbox"/> Classic Suite	<input type="checkbox"/> Single/Double QAR 1,500.00		<input type="checkbox"/> Non - Smoking	<input type="checkbox"/> Smoking

- The room rates are quoted in Qatar Riyal per room per night , NETT
- The above rates are including breakfast buffet at Choices (All Day Dining Restaurant)
- The hotel's check-in time is 14.00 and check-out time is 12.00 Noon. Check-in can be provided from 09.00hrs, subject to availability. Arrival times earlier must be booked from the previous day. Check out times until 18:00 will be subject to 50% of total room rate. Check out times after 18:00 will be subject to a one night room charge

**3. VISA APPLICATION**

- An appropriate visa is a necessity for all guests
  - Visa Application service is available on request. Charge QAR 200 per person. A clear photocopy of the guest's passport is required by the Hotel to process the visa
  - A minimum of 10 working days advance notice is required to process a visa application
  - All visa applications will be subject to approval by Qatar Immigration Department
- Yes, please send me a visa application form NB: Transfers and visa charges will be posted to your credit card

**4. CREDIT CARD DETAILS (NO RESERVATION WILL BE PROCESSED UNLESS GUARANTEED BY CREDIT CARD DETAILS).**

I GUARANTEE MY ROOM RESERVATION WITH THE BELOW CREDIT CARD:

VISA       DINERS  
 MASTER       AMEX  
*Please identify card type*

Card Number: .....

Name of Card Holder: ..... Card Expiry: .....

**Cancellation Policy: In the event of No-Show or cancellation less than 72 hours prior to arrival, the total number of room night booked will be charged to the above credit card.**

Date: ..... Card Holders Signature: .....

**5. FLIGHT INFORMATION (THIS INFORMATION CAN BE SENT TO THE HOTEL AT A LATER DATE)**

Arrival Date: ..... Flight Number: ..... Arrival Time: .....  
 Departure Date: ..... Flight Number: ..... Departure Time: .....

**6. TRANSPORTATION**

From Airport to Hotel	From Hotel to Airport
BMW Series 3 <input type="checkbox"/> QR 75 Nett	<input type="checkbox"/> QR 55 Nett
BMW Series 5 <input type="checkbox"/> QR 90 Nett	<input type="checkbox"/> QR 75 Nett
BMW Series 7 <input type="checkbox"/> QR 115 Nett	<input type="checkbox"/> QR 95 Nett

Any other requests?: .....

The Hotel is providing complimentary Airport pick-up/drop-off with shuttle bus with timings as follow:

Airport to Hotel: Every 30 minutes from 6:00AM – 6:00AM thereafter  
 Hotel to Airport: Every 30 minutes from 6:10AM – 6:10AM thereafter

**Note: Complimentary Airport pick-up/drop-off is available upon request only. You must proceed to Oryx Rotana Hotel Counter. Our Airport Representative will lead you to the bus**

**7. TERMS & CONDITIONS**

- Check-in time is 14.00 and check-out time is 12.00 Noon
- Guaranteed early arrival should be reserved the night before and changed accordingly
- Cancellation of guaranteed reservation must be made 72 hours prior to the date of arrival or the hotel shall automatically charge the individual delegate equivalent to 100% of the accommodation rate for each of the nights reserved and not used.
- Any "no-show" on the specified date of arrival will result in a charge equivalent to 100% of the accommodation rate for each of the nights reserved and not used as cancellation fee.

**BOOKING DEADLINE:** RESERVATION REQUESTS MUST BE RECEIVED NO LATER THAN **1st OCTOBER 2012** AFTER WHICH, RESERVATIONS WILL BE SUBJECT TO AVAILABILITY OF SPACE AND RATE.

**Oryx Rotana Hotel** P.O. Box 29922 Doha, Qatar Tel: 009744023333 Fax: 009744023300 E-Mail: groups.oryx@rotana.com

**PLEASE FAX THIS FORM DIRECTLY TO ORYX ROTANA HOTEL : 009744023300**